

To: Faculty, Staff, and Student Employees Paid by New York State
From: Cheryl L Robinson – Payroll Manager, Human Resources
Date: January 31, 2023
Re: 414(h) Retirement Plan Contributions and Year-End Tax Information

Faculty, staff and students paid via the NYS payroll system who are making *mandatory contributions* to a public retirement system, including NYS Employees Retirement System (ERS), NYS Teachers Retirement System (TRS), and NYS Police & Fire Retirement System (PFRS), as well as the SUNY Optional Retirement System (ORP), are **required** to report these contributions as income in the appropriate line on their NY State personal income tax return. The dollar amount of these contributions is indicated in Block 14 of the 2022 W-2 form as 414(h). Failure to include this amount before filing your NY State tax return can result in additional tax payments and interest due.

If your 2022 W-2 form does not include a 414(h) code in block 14, please disregard this reminder.

Final paychecks for the year 2022 for Faculty/Staff and GA/TA payrolls were issued on 12/21/2022, and final paychecks for Federal Work Study and Student Assistant payrolls were issued on 12/29/2022. These include final gross salary for the year 2022, and if applicable, total health insurance premiums and union dues paid in 2022. Please retain final paystubs with tax records, or access via the [SUNY portal](#) by clicking the icon “view paycheck”. Faculty, staff, and student employees who are currently in active status on the payroll may access their W-2 by clicking on the icon “NYS Payroll Online” and signing up via the [SUNY portal](#) however, you must use your N# which is found on your pay stubs or within the “view paycheck” icon.