

## MEMORANDUM

**DATE:** August 1, 2017  
**TO:** Faculty, Management Confidential and Professional Employees  
**FROM:** Frederick Bucalos, Campus Ethics Officer  
**SUBJECT:** Honoraria

New York State Joint Commission on Public Ethics (NYS JCOPE) regulations require that State University employees who have received honoraria, not related to their official state duties, must file annual reports listing the source and amounts of those honoraria, as well as a description of the reason for those honoraria. Under the regulations, an honorarium is defined as a "payment, fee, or other compensation made as a gratuity or as an award or honor" for services rendered by a covered employee not related to the covered employee's official duties. It also includes a payment for travel expenses incurred by the employee in the course of services unrelated to the employee's duties.

For academic filers, please note the following exemption as it may apply to you:

### **930.7 Exemption.**

(a) Academic employees of the State University and City University of New York including all their constituent units who are covered by §73 of the Public Officers Law and employees serving in the titles of "Research Scientist", "Cancer Research Scientist", and "Research Physician" who also serve in academic status are exempt from the limitations on the receipt of honoraria and reimbursement for travel expenses to the extent that the publication of books and articles, delivery of speeches or attending meetings or conferences **are within the discipline of the individual involved.**

I am attaching a Commonly Asked Question document concerning Honoraria. Also, Section 930 of the State regulation describes the conditions governing acceptance of an honorarium. You may visit the NYS Joint Commission on Public Ethics website to view this document at <http://www.jcope.ny.gov/about/ethc/Part930.html>.

If you are one of those individuals, please use the following link to provide honoraria information by September 30, 2017 for the reporting period April 1, 2016 – March 31, 2017:

[Click here to report honoraria](#)

(You may be prompted to log into your Bmail account to open the response form)

The requested information will include:

- **Date received**
- **Source of honorarium**
- **Nature of activity [e.g. meetings, speaker, travel, review committee, etc.]**
- **Description**
- **Location of activity**
- **Amount**

If you have any questions, please feel free to contact me at [fbucalos@binghamton.edu](mailto:fbucalos@binghamton.edu) or extension 7-4884. Thank you for your cooperation.

cc: Attached email document