



State University of New York

Application for a Permit for the Display of Fireworks
(Indoor and Outdoor Displays)

Rev. 4/17/2017 jrea

Applications for a permit to operate a display of fireworks, in conformance with the terms of the New York State Fire code section 5608 and NFPA 1123. Fireworks Display shall be made in writing to the department of Environmental Health and Safety a minimum of 60 days in advance of the display date. Upon receipt of this application EH&S shall initiate an investigation of the site of the proposed display to determine compliance with all appropriate regulations.

Name of Applicant:
Organization:
Address: State: Zip:
Phone Number () Cell Phone () Fax ()

Name of Supplier / Operator of Fireworks:
Address: State: Zip:
Phone Number () Cell Phone () Fax ()

A Certificate of Insurance for general liability covering all pyrotechnic companies, pyrotechnicians, Binghamton University (all properties), the State University of New York for a minimum amount of \$1,000,000 each occurrence/\$2,000,000 aggregate with \$5,000,000 excess liability must be attached with this application.

Operator or supplier maintains all required federal or state permit(s) or license(s) to possess, store and use fireworks. Copies of all applicable permits and/or licenses must be attached.

Pyrotechnic Operator (person that will be firing the pyrotechnics):

Name: Date of Birth:

License #: (attach copy) State license Issued:

Operator Assistants:

Name: Date of Birth:

Name: Date of Birth:

Name: Date of Birth:

Name: Date of Birth:

Name: Date of Birth:





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Qualifications / Experience of the Pyrotechnic Operator (use additional sheets if necessary):

Multiple horizontal lines for text entry.

DISPLAY INFORMATION

Outdoor Display Indoor Display

Date of Display: Location of Display:

Set up time / Duration: Time of Display / Duration:

Proposed Rain/Wind Date:

Office of Fire Prevention and Control:

In addition to requesting a permit from the University, the New York State Office of Fire Prevention and Control (OFPC) must issue a permit prior to any outdoor/indoor display. No pyrotechnic displays will be allowed without a permit from both the University and OFPC. Environmental Health and Safety will submit a permit request to OFPC 30 days prior to the launch date. OFPC has the authority to inspect, deny, and stop for safety reasons any firework display.

Point of on-site assembly of pyrotechnic devices:

Horizontal line for text entry.

Manner and place of storage for the pyrotechnic materials and devices:

Multiple horizontal lines for text entry.





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- Provide a description of the exact location planned for the fireworks display. A map / floor plan / sketch MUST be included with this application. Diagram must show the following information:
- Point at which the fireworks are to be discharged
- Fallout area
- All buildings
- Highways/roads
- The lines behind which the audience is to be restrained
- Overhead obstructions
- Emergency vehicle staging area and access routes
- Stage location
- Spectator seating
- Include appropriate certification that all materials worn by performers, and/or present in the fallout area during use of pyrotechnic effects shall be inherently flame retardant or have been treated to achieve flame retardancy (for indoor displays only).

Lined area for providing a map/floor plan/sketch as required by the application instructions.





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- Provide a description of the approximate number and kinds of fireworks to be displayed. Include descriptions of the type and amount of sparks, smoke and noise that will be generated. Safety Data Sheet for each device shall be included with this application (use additional sheets if necessary):

Lined area for providing a description of fireworks to be displayed.





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- Provide a detailed list of the potentially combustible / flammable materials that will be inside the firing area and the fallout zone (i.e. vegetation, flooring material, wall material, drapery/scenery material). Provide certification that all materials including the set, scenery, and rigging materials are inherently flame-retardant or have been treated to achieve flame retardancy (use additional sheets if necessary):

Lined area for providing a detailed list of materials and certification.





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- Provide a detailed plan describing emergency procedures. These procedures must include the following information *(use additional sheets if necessary)*:
 - Description of the means of alerting staff to emergencies
 - Identification of the signal and means to notify the display operator, sponsor, or both to terminate the loading or firing of fireworks in the event a hazard arises during the outdoor display.
 - Identification of the means of notifying public emergency responders.
 - Emergency reporting instructions describing the information to be provided to emergency responders.
 - Method of communication to be provided between the pyrotechnician and the Binghamton university EH&S personnel.

In the event of a medical emergency contact University Police at 777-3333 or 911 for Broome County Emergency Services to request Emergency Medical assistants. By radio if a radio with University Police frequency is available. Monitor the weather conditions via a weather app or www.weather.com for any changing conditions. Convey any concerns to the fireworks display operator. Do not enter the hot zone until all clear is given by the fireworks display operator, after all clear is given, notify University Police that the fireworks show has ended by radio or by calling their non-emergency number 777-2393.

